

Montana Prevention Certification Board

Board of Directors Meeting Minutes

December 15, 2022

10am on Zoom

I. The meeting was called to order at 10:08 a.m.

In attendance: Karen Sylvester, Peg Shea, Faith Price, Allison Agostino, Dan McGoldrick, Nicole Hackley Absent: Kim Martinell, Amy Fonte, Kerry Pride

II. Review of Minutes from 11-16-22. Minutes were approved.

III. Old business

a) Education/Eligibility committee meets on a regular basis, once a month starting in January. In between meetings, Emily has been sending any questions or items about applicant submissions or questions to Karen and Nicole for review and assistance.

b) Recruitment of Rural Opioid Grant Prevention Specialists (through MSU Extension). Dan has not done any more work on this, but they will be invited to SAPST. See notes in section below.

c) SAPST Program Costs and updates. Youth Connections will be putting on 3 SAPST trainings this year, the first being in February. It costs \$125 for individuals who are not Block, PFS or CTC grantees to take SAPST. Nicole shared that this invitation will be sent this week to all current Prevention Specialists, the BHDD weekly newsletter and on the CADCA Forum. The group asked Nicole to send it to Barb Allen and Jennifer Munter with Rural Opioid grant funding. Karen asked Nicole to find out how much it would cost to have YC put on a SAPST hosted by the MPCB.

d) Sustainability of program-build costs of training into certification fees. This is an Emily question. Discussed possible future grant applications to MT Healthcare Foundation, Headwaters Foundation. The sustainability committee will review all options of future funding and grants when they meet.

e) Updates to the website. There is now a search function on the website. Any changes in the manual based on IC&RC feedback have been updated on the website. Banner has been put up with new legacy dates.

IV. New Business

b) Current applicant number for Legacy. There are currently 14 Legacy applicants. 6 have completed the legacy application and there is \$1,039 in the bank account. Emily is clarifying questions on some of the applications and they should be approved once she has that information clarified.

c) Committee Updates

Sustainability/Marketing: Kim, Faith and Amy are on the committee. Emily asked that a poll be sent out to get this group together. Faith will reach out to the others to get a meeting set.

Education/Eligibility: See notes above in Old Business, section (a).

Grievance/Ethics: No need for this committee to come together yet. Peg mentioned they may meet in February to put together more of a description of this committee so they are prepared if the time comes.

Testing: Have not needed this yet.

- V. Parking Lot: Dan wants to keep on the radar when the insurance is due, taxes, etc. Peg mentioned putting together a 2023 calendar that included these dates, committee meeting dates, board meetings, in-person board meeting, testing dates, 3rd legacy window etc. and to put this on the website so people can see what the board is up to.
- VI. Open Discussion: Emily will follow up on the date/month for meeting in-person. Dan asked Allison if there was a lot of talking about certification. She mentioned there is, but there is some nervousness about taking the test. She mentioned putting together a study group and Dan mentioned the study materials on the website. Allison said the advisory group will be meeting in early January and will discuss hosting study sessions. Nicole said she would talk to her team at YC to see if they can hire Prevention Training Services to do a study group. Allison said it would be extremely helpful. Allison said w/in the Eastern region they have said they are all going to create accounts on Certemy to get started. Karen mentioned there is some anxiety that the PSs are fearing they will lose their job if they fail the exam, which she has assured them will not happen. Allison asked where the first test would take place, which is a question that Emily would be able to answer. The group was not sure if there was an online option. Nicole will email Julie Stevens on the ICRC board if that is an option yet. Allison asked about requirements to be a proxy, which Emily might be able to answer or find out, because there are community colleges in Eastern MT which would be more accessible to many rural Prevention Specialists out there. Dan read a piece from the manual about the process for signing up for a test. The length of testing time is in the candidates guide, which might help with the planning process for PSs if they need to travel. Those in attendance did not know many of these answers, so Nicole will add it to next month's agenda for the group to find out and discuss.

VII. Next Meeting Date: January 12th from 12-1pm. Nicole will check with Emily if that meeting date and time work, then send out the minutes to the rest of the group.

VIII. Adjournment. The meeting was adjourned at 10:53am.