

Montana Prevention Certification Board

Board of Directors Meeting Notes October

October 30, 2025

12pm on Zoom

- I. Call to order 12:05** Nicole Hackley, Cassie DeVries, Emily Weiler, Peg Shea, Darla Tyler McSherry, Kerry Pride, Misha Pate

Absent: Karen Sylvester

- II. Review of Minutes** from 8-28-25. Cassie motion Kerry 2nd w/ amended date of October 30th as next meeting date. Motion approved
- III. Treasurer's Report** (see page 2 of agenda) Aug. Cassie motion Darla 2nd motion approved. Sept. Kerry motion Darla 2nd motion approved.

IV. Old Business

a) Remaining funds and sustainability conversation (Emily) Emily will update spreadsheet and send out again we are projected to be good until Dec. 2026. We can "limp along" with no travel, additional purchases, and no paid staff with what we have. This is also assuming three new professionals within this year. We have been paid already for two of the three. We need to have something in place. We can look at a grant for funding to help pay for Emily and travel etc. Sustainability committee can look into some options. We also could look into speaking with legislation for a requirement of being certified as a Prevention Specialist. Conversation can be started, if we would like to have that as an option we should start the process soon. There is a study committee on prevention that is lead by Leanna Trosh (sp?) who has a good relationship with several legislatures. We could use that direction to get our message across. Discussion was had that we may want to try and attend meetings from the interim committee so we can be caught up on what is happening with that committee. Nicole will look into that and get back to the board.

b) Applications: number approved, number of Standard, Associate. (Emily) 67 active in the system. Of that 27 certified, 7 are standard. 6 renewals but quite a few that need to review by Nov. Those coming up for renewal will be reviewed to make sure they still are working in prevention. Emily feels like we could get a grant to help pay for things such as the exam prep courses, sustainability courses. Something to help with the extra pieces that we do. We are good with Certemy for another year. Emily would propose to look at Rocky Mountain to use their learning system. Certemy doesn't do much as she has to keep records off of it. Wouldn't cost as much.

V. New Business

- a) Ethics training Nov. 12th-13th. Online (live) \$100 fee.
- b) Four people from Montana are signed up to take the Rocky Mountain online SAPST course.

Sustainability/Marketing (Karen, Darla):

Education/Eligibility/Exam (Nicole, Karen, Darla, Cassie, Emily):

Grievance/Ethics (Peg, Kerry):

VI. Parking Lot none

VII. Open Discussion

a) New Round of funding for the Block Grant was awarded to Butte Cares, Bridgemont Health and Wellness, and Alliance for Youth in Great Falls. There may be new Prevention Specialists hired at these agencies that we hope to get certified.

b) Nicole is going to go through the website to see if anything needs to be updated when she has time.

c) North Dakota just completed a feasibility study for certification. They may be using a lot of our stuff as examples if they go forward with that. If they choose to go forward and there is a chance to mentor them, Nicole would propose a fee for that. She will be talking to their department head in the next couple of weeks.

VIII. Next Meeting Date: December 18th, 2025 since last Thursday in December is Christmas. Will combine November and December meetings on this day.

IX. Adjournment 12:40

(see attached for financials)

Financials-

August 2025

Previous Ending Balance	\$5,188.47
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Deposits/Credits

Debits

Ending Balance	\$5,188.47
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September 2025

Previous Ending Balance	\$5,188.47
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Debits

- IC&RC \$125
- Emily-Conference \$500.67

Ending Balance	\$4,562.80
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Emily noted the current total is **\$6,508.09** there was a \$1,700 check for stipend for conference for Karen and Emily. Cert checks (two new cert and one recertification) and refund for Emily vehicle reimbursement.