Montana Prevention Certification Board
Board of Directors Meeting Agenda

April 30, 2026
12pm on Zoom

Members Present: Nicole Hackley, Cassie DeVries, Darla Tyler-McSherry, Peg Shea, Emily Weiler, Kerry Pride.

Members Absent: Karen Sylvester, Misha Pete

I. **Call to order 12:04 by Nicole**

II. **Approval of Minutes** from 2-26-26. Motion by Cassie and 2nd by Darla

III. **Treasurer's Report** (see page 2 of agenda) Unable to approve as Peg is out and unable to get full report to Nicole. There was one deposit for $169.62 for a recertification per Emily and a few normal expenses. Will try to send out a report within minutes.

IV. **Old Business**

a) Applications: number approved, number of Standard, Associate, those in their grace period. (Emily) Nothing new since last time. 64 active in system, 1 new certification, 2 that are now outside their renewal time frame. If they choose to renew they will need to pay a fee. Currently 28 individuals are certified.

b) New online platform next steps (Emily) Vote over email was approved to switch over to Bright Space managed through Rocky Mountain Public Health Training Center. Emily is working on things through her end. She will send a scope of work out to board when she has it. Will run from December 2026-December 2027. Will start building a platform soon. When it is up and running then the $3,600 will be due. Once everything is settled notification to members will be sent out about the new platform.

c) IC&RC Approval of CEH Trainers follow-up (Nicole) One of the participants who took SAPST with Jodi Hannish and Nicole through the PHTC had asked if they were IC&RC approved trainers so they could receive credits and Nicole asked IC&RC said that they don't do that. It is up to the individual member board to accept the credits or not.

d) Reciprocity Application follow-up (Nicole) bundled into quarterly meeting report

V. New Business

a) IC&RC Quarterly Meeting–Nicole attended the meeting on Monday April 27th. She felt there was some good information. IC&RC is working on a reciprocity application that everyone can use. It has been a big enough issue that there is a IC&RC connect system that is being built. It will have a way for anyone who is credentialed to become a member. Anyone who serves on a board or administrative role will have access to this connect system. Will be able to talk to other boards and there will be different cohorts for the size of boards that are out there.
This will be a standard system for all IC&RC boards.

-Annual Nominations (Due July 1, 2026) Discussion was had on if we wanted to nominate a Prevention Specialist. One name was mentioned and agreed upon as a good candidate. We will need to get letters of support and sent with an application.

-No exam fee increases this year

-New IC&RC Connect system

Sustainability/Marketing (Karen, Darla):
Education/Eligibility/Exam (Nicole, Karen, Darla, Cassie, Emily):
Grievance/Ethics (Peg, Kerry):

VI. Open Discussion

a) No Open discussion was had.

VII. Next Meeting Date: June 25, 2026

VIII. Adjournment at 12:34pm

Financials-

February 2026

Previous Ending Balance	**$6,563.81**
Deposits/Credits	**$**
Debits	**$**
● **XX**	
Ending Balance	**$**

March 2026

Previous Ending Balance	**$**
Deposits/Credits	**$**
Debits	**$**
● **XX**	
Ending Balance	**$**