Montana Prevention Certification Board
Board of Directors Meeting Minutes

August 27, 2026
12pm on Zoom

I. **Call to order 12:07pm by Nicole**

Members Present: Nicole Hackley, Cassie DeVries, Peg Shea, Darla Tyler-McSherry, Emily Russell, Emily Weiler, Kerry Pride, Karen Sylvester

Members Absent: Misha Pate

II. **Approval of Minutes** from 4-30-26. Motion to approve Cassie, 2nd by Peg motion passed.

III. **Treasurer's Report** (see page 2 of agenda) Motion to approve: Cassie 2nd by Kerry motion passed.

IV. **Old Business**

a) Applications: number approved, number of Standard, Associate, those in their grace period, how many up for renewal. (Emily)

63 active there have been a couple moved to inactive some people have reached out to say they are not in prevention anymore. They will still appear in Certemy if they decide to return to prevention. We have 2 new people that are about to take the exam, 3 in grace period. Of those one is working diligently on getting things turned in and not sure on the other two. Next renewal Oct 7th. and handful in Feb 2027. July 8th is the most recent applicant in the system. Emily tries to keep an up to date list in Certemy and reach out to who she can.

b) New online platform update (Emily) Slowly going through and downloading data off of Certemy. Demographic info and the step they are on in the process. Each candidate has their own separate folder for hard copies they have uploaded.

c) Nominations for IC&RC award submitted (Nicole) Barbara Bessette was nominated but Nicole has not heard anything back.

V. **New Business**

a) Executive committee elections in October.
-Now is the time to say if you want to hold a position. President, Vice President, Secretary and Treasurer. If one of the current holders doesn't want to hold a position anymore, this is also the time to say something. Peg asked about a rotation on exit strategies so that all of the positions don't leave at once. Nicole looked at the by laws and Directors are elected for a three year term initially, after that staggered to two years to preclude all members from retiring at the same time.

Directors may continue to serve through reelection at the annual meeting. The reelection terms are for one year.
Discussion was also had to make sure an invite is sent out to all Prevention Specialists to see who may be interested in holding a position and being a part of the board in general. We will look at different partners who have newsletters, or emails for the invite.

b) Proxy vote during annual meeting in October for IC&RC board positions. Since we cannot send anyone this year Nicole is going to ask Marissa Carlson from New Hampshire to be our proxy vote. She works with IC&RC and Nicole has worked with her in training and feels comfortable asking her to be our proxy.

c) Sustainability discussion

We will run out of money before next July. Renewal fees are not making much of a dent in our account at $169 each. Peg brought up the idea of considering legislation and moving this Certification Board into the state oversight of boards. Pros and cons were discussed as there would be financial backing and we wouldn't have to worry about what we have accomplished, however some control on oversight would be lost. Discussion on looking into grants as well. Karen felt we could make a compelling argument to get funding under the Rural Health Care Grant. Peg wanted to know what a reasonable ask would be if we were to go this route. We would like to make sure we can cover normal expenses and pay Emily Weiler. Emily W. also stated we could ask for extra money to create our own training and promotion events etc. Emily W already has an account for the grant application and would be willing to let us use hers. Nicole has a meeting with the Ortus Foundation on Monday, who are interested in youth mental health promotion, suicide prevention in Montana. She can also discuss with them about potentially sustaining the board. We will continue to look into both options.

Sustainability/Marketing (Karen, Darla):
Education/Eligibility/Exam (Nicole, Karen, Darla, Cassie, Emily):
Grievance/Ethics (Peg, Kerry):

VI. Open Discussion None

VII. Next Meeting Date: October 29, 2026

VIII. Adjournment 1:03

Financials

March 2026

Previous Ending Balance **$6,563.81**

Deposits/Credits **$169.62**
Debits **$0**

Ending Balance **$6,733.43**

April 2026

Previous Ending Balance **$6,733.43**

Deposits/Credits **$0**
Debits **$610.00**

- Emily Conf: $414.00
- USPS PO Box: $196.00

Ending Balance **$6,123.43**

May 2026

Previous Ending Balance **$6,123.43**

Deposits/Credits **$0**
Debits **$84.00**

- Wordpress: $84.00

Ending Balance **$6,039.43**

June 2026

Previous Ending Balance **$6,039.43**

Deposits/Credits **$169.62**

- Transfer CD

Debits **$594.00**

- HUB Mountain Web Insurance

Ending Balance **$5,615.00**

July 2026

Previous Ending Balance **$5,615.00**
Deposits/Credits **$169.62**
- Transfer CD

Debits **$647.50**
- Intern Cert

Ending Balance **$5,137.17**